**Tenderers are required to submit a compliance statement in this format as part of their Proposal.**

|  |  |
| --- | --- |
| **Reference** |  |
| **Title** |  |
| **Tenderer** |  |

I/We declare that the Proposal submitted is in full compliance[[1]](#footnote-1) with the terms, conditions and requirements in:

1. the Tender Notice.
2. the General Terms and Conditions of Tender.
3. the Contract Work requirements.
4. the Conditions of Contract.

except for those listed Table 1 and Table 2 attached.

Table 3 is a summary showing compliance, partial compliance or non-compliance for all the requirements in the Tender Documents.

I/We also understand that my/our Proposal will be disqualified from this Tender in the event any information given herein is found to be false.

I/We hereby authorise the officer named below to sign this Declaration to bind ourselves and the Tenderer to the matters set out herein.

Authorised Signature:

Date of Signature:

Name of Signatory:

**TABLE 1: Partial-Compliance**

This means that the Tenderer’s Proposal does not meet the requirements in the Tender Documents with a workaround or alternative approach and method. A description of the workaround or alternative must be placed in the “Details” column.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **DOCUMENT** | **PARAGRAPH** | **DESCRIPTION** | **DETAILS OF PARTIAL COMPLIANCE** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**TABLE 2: Non-Compliance**

This means that the Tenderer’s Proposal does not meet the requirements in the Tender Documents. Reasons for non-compliance must be placed in the “Details” column.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **DOCUMENT** | **PARAGRAPH** | **DESCRIPTION** | **DETAILS OF NON-COMPLIANCE** |
|  |  |  |  |  |
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|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**TABLE 3: Summary**

Tenderers must provide a summary table for all the requirements in the Tender Documents. Compliance, partial compliance or non-compliance must be indicated with a tick (✓) in the appropriate column.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **DOCUMENT** | **PARAGRAPH** | **COMPLIANCE** | **PARTIAL COMPLIANCE** | **NON-COMPLIANCE** |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |

1. Full compliance means that the Tenderer’s Proposal is fully compliant with the Tender Document without any workaround or alternative approach and method. [↑](#footnote-ref-1)